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PAGE 01 STATE 024436

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SUBJECT: INAUGURAL MEETING OF JAPAN-U.S. FRIENDSHIP
COMMISSION

SUMMARY: INAUGURAL MEETING OF JAPAN-U.S. FRIENDSHIP COM-
MISSION HELD JANUARY 26 IN WASHINGTON WITH 14 MEMBERS
PRESENT. AFTER BEING BRIEFED ON BACKGROUND AND INTENT OF
FRIENDSHIP ACT, MEMBERS FOCUSED DISCUSSION ON BASIC LEGAL,
FINANCIAL, AND ORGANIZATIONAL DETAILS ESSENTIAL FOR
INITIAL OPERATION OF COMMISSION. AMONG SEVERAL RECOMMEN-
DATIONS MADE WAS FORMATION OF EXECUTIVE COMMITTEE TO
DEVELOP NECESSARY GUIDELINES TO PRESENT TO NEXT COMMISSION
MEETING SCHEDULED FOR MAY. A PRESS BRIEFING AND RECEPTION
FOLLOWED MEETING. END OF SUMMARY.

1. THE FIRST MEETING OF THE NEWLY FORMED JAPAN-U.S.
FRIENDSHIP COMMISSION TOOK PLACE AT 2:FOLLOWING MTHBERS
NATIONAL ACADEMY OF SCIENCES WITH THE FOLLOWING MEMBERS
PRESENT:

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PAGE 02 STATE 024436

A. CONGRESSIONAL MEMBERS - SENATOR INOUE, MR. PETER

LAKELAND (SEN. JAVITS' STAFF), CONGRESSMAN BURT TALCOTT,
CONGRESSMAN CLEMENT ZABLOCKI.

B. REPRESENTATIVES OF THE HEADS OF THE NATIONAL ENDOWMENT
FOR THE ARTS AND THE NATIONAL ENDOWMENT FOR THE HUMAN-
ITIES.

C. CULCON AMERICAN PANEL: CHAIRMAN JOHN W. HALL, ASSIS-
TANT SECRETARY RICHARDSON, DEPUTY ASSISTANT SECRETARY
GLEYSTEN (FOR HABIB), VIRGINIA TROTTER - HEW, EUGENE KOPP
- USIA, CARL GERSTACKER, ROBERT L. JONES, DURWARD B.
VARNER.

D. ABSENT WAS ROGER RICE AND BECAUSE OF BAD WEATHER,
JAMES LINEN, JAMES MORLEY, AND ISAAC SHAPIRO. ALSO
PRESENT AT MEETING WERE OBSERVERS FROM STATE, USIA,
TREASURY AND GSA.

2. AGENDA INCLUDED EXPLANATION BY CHAIRMAN HALL ON
HISTORY OF ACT, STATUS OF COMMISSION, TRUST FUND AND ROLE
OF TREASURY, QUESTIONS ON GARIOA. SPECIFIC ITEMS FOR
DISCUSSION CONCERNED SELECTION OF EXECUTIVE COMMITTEE &
EXECUTIVE DIRECTOR, RULES AND REGULATIONS, OFFICE LOCA-
TION, RELATIONS WITH OTHER U.S. AND JAPANESE ORGANIZATIONS
AND PRELIMINARY EXAMINATION OF POLICIES.

3. COMMISSION RECOMMENDED THAT:

A. A SUBCOMMITTEE (SHAPIRO AND RICHARDSON) DEVELOP GUIDE-
LINES FOR THE ORGANIZATIONAL AND OPERATIONAL MECHANISM
FOR THE FUNCTION OF THE COMMISSION;

B. A SEARCH COMMITTEE (HALL, LINEN, VARNER) BE FORMED TO
CHANNEL ALL APPLICATIONS AND RECOMMEND TO THE EXECUTIVE
COMMITTEE POSSIBLE CANDIDATES FOR THE POSITION OF EXECU-
TIVE DIRECTOR (FINAL DECISION BEING MADE BY ENTIRE
COMMISSION).

C. THE ADMINISTRATIVE STAFF FOR THE COMMISSION BE LIMITED
TO AN EXECUTIVE DIRECTOR, A DEPUTY-ASSISTANT, AND A
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PAGE 03 STATE 024436

SECRETARY;

D. THE COMMISSION ASK THAT GSA BE THE AGENCY TO MAINTAIN
ITS HOUSEKEEPING RECORDS AND PROVIDE OTHER ADMINISTRATIVE
SUPPORT;

E. THE COMMISSION HEADQUARTERS BE LOCATED EITHER IN NEW
YORK OR IN WHASHINGTON, D.C.;

F. THE COMMISSION WORK WITH THE U.S. TREASURY IN FORMULATING GUIDELINES GOVERNING INVESTMENT POSSIBILITIES FOR THE TRUST FUND;

G. THE CHAIRMAN, WITH APPROVAL OF THE EXECUTIVE COMMITTEE, BE AUTHORIZED TO EXPEND FUNDS FOR THE REMAINDER OF THE FISCAL YEAR FOR ADMINISTRATIVE PURPOSES; AND THAT

H. THE COMMISSION SET OCTOBER 1, 1976 AS THE EARLIEST TARGET DATE FOR THE START OF ITS GRANT PROGRAM;

I. A STUDY COMMITTEE (MORLEY, HANKS, TROTTER AND HABIB) LOOK INTO PROGRAM DEVELOPMENT.

4. SELECTED TO SERVE ON THE EXECUTIVE COMMITTEE WERE MORELY, SHAPIRO, LINEN, ASSIST. SECY. RICHARDSON, SEN. JAVITS, CONG. ZABLOCKI AND COMMISSION CHAIRMAN JOHN HALL.

5. NEXT FULL COMMISSION MEETING SCHEDULED FOR MAY 1976 IN WASHINGTON.

6. COMMISSION DISCUSSED DESIREABILITY OF AVOIDING DUPLICATION BETWEEN FRIENDSHIP FUND-SUPPORTED PROJECTS AND PROGRAMS OF OTHER ALREADY GOING CONCERNS (MECEA, JAPAN FOUNDATION ETC.)

7. FOLLOWING MEETING, CHAIRMAN HALL WAS AVAILABLE TO PRESS FOR QUESTIONS. A PRESS RELEASE DISTRIBUTED BY THE DEPARTMENT WAS ALSO SENT VIA USIA WIRELESS FILE.

8. A RECEPTION HOSTED BY DEPUTY SECRETARY INGERSOLL WAS HELD AT THE STATE DEPARTMENT AFTER THE MEETING. IN ATTENTION

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PAGE 04 STATE 024436

DANCE WERE SECRETARY KISSINGER, THE JAPANESE AMBASSADOR, SEVERAL MEMBERS OF CONGRESS, OTHER USG OFFICIALS, AND PROMINENT REPRESENTATIVES FROM THE PRIVATE SECTOR. MEMBERS FROM BOTH THE U.S. AND JAPANESE PRESS WERE ALSO INVITED. KISSINGER

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